



RECOMMENDED CHECKLIST WHEN LEAVING



(WHEN LEAVING YOUR UNIT FOR AN EXTENDED PERIOD OF TIME, HIRING A CONDO CHECKER IS STRONGLY RECOMMENDED)

- Turn on the air conditioning and set the thermostat at 75 degrees.
- A dehumidistat should be set at 55 percent (humidity) and the thermostat at 75 degrees.
- Unplug major appliances and turn off the circuit breaker for the water heater.
- Remove ALL perishables from the refrigerator and freezer. Failure to do so will result in a minimum \$200. fee if electric is off for an extended period of time and Regency staff has to clean out owner's refrigerator / freezer items.
- Turn off the ice maker. The motor will burn out if no water is circulating.
- Run two trays of ice cubes through the garbage disposal, then sanitize with baking soda and water.
- Turn off the main water supply to your unit. It is located in the laundry room.
- Do not leave flour or pasta products stored in cupboards as they create a favorable environment for insects.
- Do not use plastic to cover furniture, it traps moisture.
- Leave bedroom doors, drawers, closets and cabinets ajar.
- Bring in all patio furniture, plants and movable objects from the balconies.
- Close & secure all hurricane shutters. If you need assistance, you may contact the Regency Management Office. No shutters are permitted to be left open.
- Do not leave your unit with the stove / oven, dishwasher, or washer / dryer operating.
- Take your Treasure Coast Re-entry Pass (Placard) with you. If the island is evacuated, you will need the Placard plus two forms of identification proving you are a resident on the island to re-enter.